



**UNIFORM, PROCEDURES &
EXPECTATIONS**

PRIMARY CAMPUSES

Uniform Expectations R-12

- The College uniform has been developed through consultation with students, parents and staff and is viewed as a reflection of our aims and values in our vision to develop responsible, work ready citizens. The uniform symbolises belonging, respect for equity, consideration and appreciation of convenience, aesthetics and pride in identity. The College at all times insists on highest standards of uniform, grooming and general appearance.
- The full uniform is to be worn, to and from school, and at school, or the sports uniform, where appropriate, only on designated days. If necessity requires a temporary departure from the uniform, a written note from parents/caregiver and/ or Doctor's Certificate is required. Coloured or printed t-shirts are not permitted under the school shirt. A plain white singlet or chesty t-shirt is allowed. Additional items such as wet weather gear that are NOT part of the uniform are NOT permitted. Outer jackets for protection and warmth are provided in the Samaritan College uniform kit. It is expected that students conduct themselves appropriately when representing the College through wearing their uniform in accordance with the guidelines.

JEWELLERY, COSMETICS

Jewellery, in general, should not be worn to school, however, the following basic items are permitted:

- A watch.
- Earrings: no more than one in each ear lobe only. Size is restricted to sleeper, stud or 'huggy' style only.
- 1 Crucifix or affiliated religious medal on a plain chain.

Items not permitted include:

- Facial or visible body jewellery, 'keepers' or concealers
- Nail polish, graffiti on skin and visible makeup

HAIR

In the interests of maintaining neatness, cleanliness, safety and uniformity, and in the interests of maintaining the high standards of student presentation which the College wishes to uphold and the College community expects, the following policy now applies in respect of students' hair:

- At all times students' hair is to be kept neat and clean.
- Students with hair longer than collar length must at all times have their hair tied up or tied back using an approved hair management device. Hair must not cover the face or eyes. By way of example (but not exhaustive or conclusive of all possibilities), hair that is level or below the eyebrows must be tied back using the hair management devices listed below.

- Each hair management device will be considered individually as to its suitability for approval. The types of hair management devices which might be approved may include hair clips, head-bands, ribbons, scrunchies, rubber and other elastic bands. They need to be black, blue, gold, white or green in colour. The list is indicative only and is not intended to be exhaustive or conclusive.
- Haircuts, hair styles or hair colouring which do not comply reasonably with the standards of presentation required by the College are not permitted. By way of example (but not exhaustive or conclusive of all possibilities) the types of haircuts, hair-styles or hair colouring which are not permitted include mohawk cuts, rat tails, mullets, skin head styles, dreadlocks and other extremes of style and colour. Haircuts with a no.2 or less blade are not acceptable. Portions of the scalp must not be shaven, e.g. undercuts or have designs shaved into the hair.

The Principal or Head of Primary reserve the right to make a judgement call on any hair style.

SANDSHOES/SNEAKERS

Sandshoes should be the appropriate style for the sporting activities undertaken. By the way of example: general running, track and field shoes are appropriate for the range of sporting activities. To protect students' physical health and stature, other leisure shoes including thin soled canvas shoes, are NOT permitted. For example only, (but not exhaustive or conclusive of all possibilities) high sided basketball boots, casual volleys, canvas casuals or skate shoes are inappropriate for general sporting activities

COLOURED CLOTHES DAY

On certain occasions students may wear casual or coloured clothes to school. Safety and appropriateness are still a consideration and the following are not acceptable on any occasion:

- Singlets including short sleeved football guernseys
- Spaghetti strap tops
- Sandals
- Thongs
- High heel shoes
- Caps
- Clothing that has inappropriate images on it. These can include violent images, anti-religious images etc

UNIFORM SHOP

The Samaritan Uniform is only available at the Samaritan College Uniform Shop located:

Toal Street, Whyalla Stuart Ph: 8649 3168

Opening hours during term time are: Wednesday 8:00-10:00am Thursday 1:00-4:30pm.

Additionally the Uniform Shop is open for extended hours prior to each term's commencement. These times are advertised in the College newsletter.

- Hats can be purchased from either Primary Campus front office.

SMARTPLAY UNIFORMS	
<p>The SmartPlay uniforms for Reception to Year 2 students were initiated by a Uniform Committee comprised of parents and staff in consultation with the college uniform supplier. They were designed to allow the younger students a more functional uniform that suited a range of activities that Junior Primary students would engage in during the course of their day, such as prolonged floor use and tumble play. The uniform design deliberately allows for ease with fastenings, practical wear and is easily laundered.</p> <p>Whilst it has been designed for the use of Reception to Year 2 students, students in Year 3 are encouraged to continue to wear the SmartPlay uniform until Term 4 to allow flexibility in adapting to variable growth patterns in children.</p> <p>Students cannot change to the formal uniform until Year 3.</p>	
Uniform Requirements R-2	
JUNIOR PRIMARY BOYS' SMARTPLAY UNIFORM (R-2)	JUNIOR PRIMARY GIRLS' SMARTPLAY UNIFORM (R-2)
SUMMER (Terms 1 and 4)	
Shorts	Skorts or Shorts
Boys' shorts, full elastic waist, 2 zip pockets, charcoal	Girls' skort, left hand zip pocket, charcoal
Polo Shirt	Polo Shirt
Short sleeve unisex vertical striped polo shirt, with college name on collar	Short sleeve unisex vertical striped polo shirt, with college name on collar
Jumper	Jumper
Zip, azure blue windcheater with arm stripes and embroidered logo	Zip, azure blue windcheater with arm stripes and embroidered logo
Socks	Socks
Boys' socks – college grey with College initials	Girls' summer socks – white with Samaritan stripes
Shoes	Shoes
Leather or leather look lace-up, Velcro or buckle school shoes No runners (e.g. volleys)	Leather or leather look lace-up, Velcro or buckle school shoes No runners (e.g. volleys) or ballet flats.
Hat	
Hat slouch style, charcoal micro-fibre with embroidered logo, adjustable toggle in crown	
Art Smocks	
Students are required to wear art smocks when participating in art and craft activities. Junior art smocks are available at the Uniform Shop.	
School Bag	

Samaritan Bag with logo – Charcoal (Small and large sizes available)	
Library Bag	
Library Bag with logo – Charcoal (available at the Uniform Shop or the campus front office)	
WINTER (Terms 2 and 3)	
Trouser	Trousers or Skorts
Unisex pant with full elastic waist, double knees and zip pockets, charcoal or Unisex, half elastic back with zip double knees and zip pockets, charcoal	Unisex pant with full elastic waist, double knees and zip pockets, charcoal or or Unisex, half elastic back with zip double knees and zip pockets, charcoal Girls' skort, left hand zip pocket, charcoal
Polo Shirt	Polo Shirt
Long/short sleeve unisex vertical striped polo shirt, with college name on collar	Long/short sleeve unisex vertical striped polo shirt, with college name on collar
Jumper	Jumper
Zip, azure blue windcheater with arm stripes with embroidered logo	Zip, azure blue windcheater with arm stripes with embroidered logo
Socks	Socks/Scarf
Boys' socks – college grey with college initials	Girls' summer socks – white with Samaritan stripes or 70 denier opaque black tights Black Brushed acrylic scarf available from the Uniform Shop
Shoes	Shoes
Leather or leather look lace-up, Velcro or buckle school shoes No runners (e.g. volleys)	Leather or leather look lace-up, Velcro or buckle school shoes No runners (e.g. volleys) or ballet flats.
Art Smocks	
Students are required to wear art smocks when participating in art and craft activities. Junior art smocks are available at the Uniform Shop.	
School Bag	
Samaritan Bag with logo – Charcoal (Small and large sizes available)	
Library Bag	
Library Bag with logo – Charcoal (available at the Uniform Shop or the campus front office)	
SPORT AND PHYSICAL EDUCATION - R-5 unisex	
Shorts	Tracksuit Jumper
Sublimated mesh sport short with college logo and zip pocket	Zip, azure blue windcheater with arm stripes and embroidered logo
Polo Sports Shirt	Socks
Sublimated mesh house coloured sports polo shirt featuring college logo	Sports socks, white with college initials
Tracksuit Pants	Hat
Straight leg azure blue nylon/cotton track pants	Hat, slouch style, charcoal micro-fibre with embroidered logo,

	adjustable toggle in crown
Sandshoes/Sneakers	
Sandshoes should be the appropriate style for the sporting activities being undertaken. By way of example: general running shoes are appropriate for the range of sporting activities.	

Uniform Requirements 3-6	
BOYS' SCHOOL UNIFORM (3-6)	GIRLS' SCHOOL UNIFORM (3-6)
SUMMER (Terms 1 and 4)	
Shorts	Dress
Boys' shorts, adjustable side tabs, longer leg, charcoal (summer only)	Summer dress, check poly/viscose fabric with embroidered logo
Shirt	Jumper
Boys' azure blue shirt with side splits and embroidered logo on pocket	Vee neck azure blue jumper with embroidered logo
Jumper	Socks
Vee neck azure blue jumper with embroidered logo	Girls' summer socks – white with stripes
Socks	Shoes
Boys' socks, college grey with college initials	Leather or leather look lace-up, school shoes No runners (e.g. volleys) or ballet flats.
Shoes	
Leather or leather look lace-up, school shoes Not runners (e.g. volleys).	
Hat	
Hat slouch style, charcoal micro-fibre with embroidered logo, adjustable toggle in crown	
Art Smocks	
Students are required to wear art smocks when participating in art and craft activities.	
School Bag	
Samaritan Bag with logo – Charcoal (Small and large sizes available)	
Library Bag	
Library Bag with logo – Charcoal (available at the Uniform Shop or the campus front office)	
WINTER (Terms 2 and 3)	
Wet Weather jacket	Wet Weather Jacket
Wet Weather Jacket, black with embroidered logo (R-12)	Wet Weather Jacket, black with embroidered logo (R-12)
Shirt	Shirt

Boys' long/short sleeve azure blue shirt, worn open neck, no tie	Girls' azure blue long sleeve blouse with azure collar trim, no tie
Trousers	Skirt
Boys' half elastic back, double knee trouser, charcoal (winter only)	Girls' skirt azure blue poly/wool check
Jumper	Jumper
Vee neck azure blue jumper with embroidered logo	Vee neck azure blue jumper with embroidered logo
Socks	Socks/ Tights/Scarf
Boys' socks college grey with college initials	Girls' summer socks – white with Samaritan stripes or 70 denier opaque black tights Black Brushed acrylic scarf available from the Uniform Shop
Shoes	Shoes
Leather or leather look lace-up, school shoes No runners (e.g. volleys)	Leather or leather look lace-up, shoes No runners (e.g. volleys) or ballet flats.
Art Smocks	
Students are required to wear art smocks when participating in art and craft activities.	
School Bag	
Samaritan Bag with logo – Charcoal (Small and large sizes available)	
Library Bag	
Library Bag with logo – Charcoal (available at the Uniform Shop or the campus front office)	
SPORT AND PHYSICAL EDUCATION - unisex	
Shorts	Tracksuit Jacket
Sublimated mesh sport short with college logo and zip pocket	Sublimated track jacket with college name and logo (Years 6-12)
Polo Sports Shirt	Rugby Top
Sublimated mesh, House coloured sports polo shirt featuring college logo	Zip azure windcheater, with arm stripes and embroidered logo (Years R-6) Striped rugby jersey with embroidered school logo (Years 6-12)
Tracksuit Pants	Hat
Straight leg azure blue nylon/cotton track pant (Years R-5) Sublimated track pants with college name and logo (Years 6-12)	Hat, slouch style, charcoal micro-fibre with embroidered logo, adjustable toggle in crown
Sandshoes/Sneakers	Socks
Sandshoes should be the appropriate style for the sporting activities being undertaken. By way of example: general running shoes are appropriate for the range of sporting activities.	Sports socks, white with college initials

ABSENTEES AND LATE ARRIVALS

Late arrivals are to report to the Front Office to sign in. To ensure success it is essential that students attend school every day. Prior notice of absence should be given whenever possible.

Parents are asked to notify the school if a child is going to be absent. Children who have been absent are to bring a diary note from parents stating the reasons for the absence upon their return to school.

ARRIVAL AT SCHOOL

Students are supervised by teachers from 8.30am. The first bell rings at 8.45am when students take their class places in readiness for the day. Students must wear the full school uniform to and from school. Attendance is recorded by the class teacher in the class roll in the morning.

ASSESSMENT AND REPORTING

The Students will:

- Make good use of opportunities to develop the knowledge and skills necessary to participate fully in the assessment process
- Become aware of the various assessment methods
- Take the opportunity to participate fully in the process of negotiation, to ensure that the assessment process meets their individual needs and allows them to demonstrate fully what they know and understand.

AVENUES OF ADVICE

Samaritan College is committed to:

- Providing a stimulating, safe and nurturing environment,
- Learning as its central activity
- A student focus
- Quality and excellence
- Encouraging and recognising the contribution of each student, their family and each member of staff.

Below is a checklist of reasons you might have for seeking advice, or an opinion, or making a complaint. In each case, the person whom you should see in the first instance is given in the First Contact column.

Enquiries	First Contact	Further
Enquiries about your child 's learning	Teacher	Curriculum Coordinator
Questions about assessments	Teacher	Curriculum Coordinator
Unfair treatment by another student	Teacher	Campus Leadership Deputy Principal Co-Principals
Issue regarding teacher	Campus Leadership Deputy Principal	Co-Principals
Personal Problems	Teacher Counsellor	Campus Leadership Deputy Principal Co-Principals
Delivery of absence notes, etc.	Front Office/ Teacher	
Approval for missing a key school event i.e. Sports Day, camps etc	Request in writing to the Deputy Principal	
Informing school of long term leave i.e. student going overseas on holiday with family for a term	In writing to the Co-Principals	

BANKING

Beyond Bank, Bank SA and the Commonwealth Bank collect student banking on Tuesday each week. Children need to put their bank book in the class bag which is sent to the office Tuesday morning.

BELL TIMES

8:45am	School day commences
11:00am	Recess
11:25am	Return to Class
1:00pm	Lunch eating
1:40pm	Return to Class
3:20pm	Dismissal

CANTEEN

The canteen operates with the help of generous volunteers. Lunch orders need to be written on a paper bag and placed in the class basket in the morning. The canteen is open at recess and lunch times. Students are expected to show courtesy to the volunteers who help.

CARE OF PERSONAL PROPERTY

All articles of personal property including clothing should be clearly labelled. Money and other valuables should not be left in bags, on desks or in classrooms. Any items of value can be left at the Front Office for safe keeping. Students should not bring toys or other items of personal value to school. The school cannot be held liable for any damage to any personal belongings.

COMMUNICATION

PERSONAL

In order to foster and maintain close communication we hope parents will feel at ease in discussing any issues or concerns with our staff. Likewise, the staff will always contact parents should there be an issue that needs to be addressed.

INTERVIEWS

A parent information evening is conducted in Term 1 and parent/teacher interviews take place in Terms 1 and 3. However, staff are always prepared to discuss your child's progress with you. We do ask, though, that you make an appointment either before or after school. Impromptu discussion during lesson time is disruptive and takes away children's valuable learning time. Therefore, it is discouraged.

NEWSLETTERS

The Newsletter is a reflection of events of all three campuses, and is issued fortnightly on a Thursday. (Where possible, we endeavour to only send home information on a Thursday with the Newsletter.) It provides a link between home and school, containing reminders, dates, notices and an outline of current school activities. Please read the newsletter carefully and keep it in a prominent place for future reference. Newsletters can be emailed direct, or downloaded from the College website.

WEBSITE

The college website is also a great resource for policies, procedures, newsletters and in fact anything you need to know about the college. It has links to be able to contact staff, download Enrolment Forms and anything in the diary is also found on the website. It is updated weekly.

FACEBOOK and Samaritan College App

Further information and reminders can also be found on our Facebook page and on the Skoolbag App. Download today.

CONSENT

There is a General Consent form that needs to be signed at start of each school year (or when a child enrolls). This covers some of our 'regular' walking trips i.e. to Ada Ryan Gardens for STC students or St Teresa's Church for SJC students etc. It also covers the regular bus trips that students may do during the

year between each campus and our churches. It does not cover excursions to any other locations than listed on the form or car trips to any location. These extra excursion or trips or camps, will always have an additional consent and/or medical form to sign.

CRUNCH AND SIP

Students are required to bring a healthy snack such as a piece of fruit to eat at approximately 10.00 daily. Class teachers will provide more information on this.

DIARY / COMMUNICATION BOOKS

Student in Reception to Year 2 have a 'Communication Book' which is used for:

Notes regarding absence or late arrival

Any other notes from parents and teachers.

Students in Year 3 – 6 have a diary which is used for:

- Entry of set homework and time spent at the completion
- Notes regarding absence or late arrival
- Any other notes from parents and teachers. Diary should be signed each week by the parents.

Neatness is encouraged and inspections will be made regularly.

No graffiti, stickers or markings are permitted on or in diaries. Similar expectations apply to all books and pencil cases, etc. The school diary is used for various purposes and should travel between home and school on a daily basis. Wherever possible, use the diary rather than loose notes, which are more likely to be misplaced. Neatness is encouraged and inspections will be made regularly. Student will be asked to remove them or replace the diary. Similar expectations apply to all books, pencil cases, etc.

EXCURSIONS AND CAMPS

When educational excursions and camps are held all students are expected to take part.

Normally, we have an overnight camp in Year 6 (included in fees) and any other year level or class may also arrange their own sleepover or long excursion i.e. day trip to Adelaide Zoo. Parents will be given notice about such camps/excursions and these may incur a cost.

Before such excursions and camps, students are required to return the 'Parent Consent Form'. Students participate in these excursions only if neatly groomed in correct uniform or appropriate clothes.

EXTREME WEATHER PROCEDURES

In cases of wet weather or extreme heat students are supervised under shelter or indoors during break times. We do not dismiss students early in the event of extreme heat. On these days extra drink breaks are arranged and students gather in rooms with the best air conditioning. Parents/caregivers are welcome to collect their child on these days, and any day. Each campus has a refrigerated water tap.

FRONT OFFICE

The front office is open from 8.00am – 4.00pm daily to assist with various matters. Please note that the Our Lady Help of Christians campus is closed on Mondays until 8.45 am and the St Teresa's campus front office is closed until 8.45 am on Tuesdays due to staff meetings.

HOMEWORK

The classroom is a place where much of the learning activity begins. Further understanding may be consolidated when, outside the classroom and sometimes later, students review the work introduced in class, test their understanding, and extend their reading practise.

This additional work comes under the heading 'homework'. Homework thus provides an opportunity for students:

- To consolidate, by further practice, work already discussed and taught in school

- To develop sound and consistent habits, of independent study, based on personal self-discipline away from the regulated routine of school
- To undertake private research and extended reading
- To revise school work already studied and to commit basic principles to memory by rote learning
- To prepare for new topics.

Unless a student develops a sound pattern of study, academic success will be very difficult.

Work undertaken independently at home is vital to ongoing progress and becomes increasingly important when advancing through the year levels.

Homework is a contract that is entered into by the teacher and the student. The diary system is commonly used to monitor homework. The parent's role in relation to homework is to provide support and encouragement and to take an interest in what work is being done.

TIPS FOR PARENTS

For the individual, reading is a vital and pleasurable habit that we should all encourage. For the reluctant reader, any text, whether it be a magazine, comic or storybook is helpful to improve reading skills. As a family and individual, we should all make reading a daily past-time.

The benefits of reading with your child are multi-layered. Whilst learning vocabulary and the skills of reading, they are also enriched by the interaction that occurs between adult and child.

Therefore, it is important to approach reading as a positive opportunity, a time to relax and enjoy your child and the experience.

HOW TO HELP

Regular homework is set in all classes from Years 3 to 12. Support and encouragement can best be provided by:

- Helping your son/daughter and providing a quiet place where noise is not intrusive, lighting is adequate and where there is suitable surface for spreading out books and papers
- Helping your child establish a time when he or she can work best and keep this time consistent so that a routine develops
- Balancing the amount of time spent on homework with other needs such as sport, having fun, watching a favourite television program and spending time with the family
- Providing support for project work by helping to provide project materials including books, maps and pictures
- Taking an interest in what homework is being given and discussing this with your child. The diary system will help keep you informed with homework tasks
- Remembering that praise and taking pleasure in your child's efforts and achievements is a much better motivation than punishment and fear.

The table below is a ***guide*** and the times suggested are the total for the evening. Parents are encouraged to seek clarification from their child's subject teachers if they feel their child is consistently over or above these suggested times.

Year Level	Monday to Thursday	Over the weekend
R/1/2	10 mins reading and optional literacy/numeracy tasks	nil
3	20 mins including 10 mins reading	nil
4/5	30 mins including 10 mins reading	nil
6	40 mins including 10 mins reading	nil
7	50 mins including 10 mins reading	nil
8	80 mins each night	80 mins for whole weekend
9	100 mins	120 mins
10	125 mins	150 mins

11	150 mins	180 mins
12	180 mins	240 mins

ILLNESS / INJURY

If a student receives a minor injury at school (graze, bump) basic first aid will be administered. For more serious injuries or illness, parents/student emergency contacts will be called to collect the child. Depending on the severity of the illness/injury the college may ring an ambulance. College admin staff follow a general guide as to whether parents are contacted each time a child needs some medical help. For example, not every time a band aid is put on will mean we will ring home.

LIBRARY

All students are invited to use the facilities of the Library. Parents may also borrow from the Library.

LEAVING THE SCHOOL

Students are dismissed at 3.20pm. Staff supervision concludes at 3:30pm, after which time students will wait in the office to be collected. Students are not permitted to leave the school grounds without written parent permission. Should parents need to collect students in school hours a note needs to be written in the diary and the student will be collected and signed out from the Front Office.

MEDICATION PROCEDURES

The college has procedures around keeping and administering medication. If your child requires medication, this must be discussed with the college. Students do not keep medication with them at school, excluding puffers and in some cases, epipens.

MOBILE PHONES AND OTHER ELECTRONIC DEVICES

In the interests of learning and developing considerate and responsible information communication technology (ICT) practices in the community, and to take advantage of the face to face socialisation opportunities afforded to young people in a school setting, mobile phones and other electronic communication and entertainment devices are not permitted for student use during the school day. The College acknowledges that the students may from time to time need to have their mobile phones at school for legitimate purposes, therefore:

- Mobile phones are to be switched off and handed into the Front Office/Class teacher
- They can then be collected at the end of the day
- Phonecams or digital cameras are not permitted to be used for photographic purposes unless previously communicated with parents. The college will provide cameras for school use.

NOTICES

Newsletters are sent home with the youngest child in the College every fortnight. Notices are sent home with the newsletter if they are College based.

Campus notices are sent home with the youngest child at that Campus.

Often notices have tear-off slips that need to be returned. We ask that these be returned as soon as possible and any money be sent in an envelope marked with your child's name, amount of money, and what the money is for.

We cannot allow students to attend excursions, concerts or other activities if permission slips are not returned. Last minute phone calls to gain permission are discouraged.

PARENTS' CARS

Parents are advised to observe local speed limit and parking signage, or incur the associated fines imposed by the municipal laws. It is imperative to keep traffic to a minimum in pedestrian areas. The car-parks clearly set aside for disabled use must be kept available at all times.

PETS

Pets should not be brought into the school or school yard. This includes at before and end of day for drop off or pick up. We understand that it may be exciting and fun for students to pat a puppy, for example, but there are simply too many risks involved i.e. allergies. Other factors include how we limit the number of animals in the yard i.e. 4-5 parents bring in their pet at end of day or even the type of dogs. There will be

special occasions when, through consultation with the class teacher, that a pet may be brought in from home.

PHYSICAL EDUCATION

All children will wear PE uniform on the day of their Physical Education Lesson where they participate in a variety of team and individualised activities. Fitness is a vital part of your child's education. If your child is unable to participate in PE for any reason, a written note to the class teacher, via the diary/Communication Book is required.

PROHIBITED ITEMS

There are a range of items that students should not bring to school. The list is technically endless but in general includes:

- Aerosol cans i.e. deodorant
- Weapons (often these may be historical more than dangerous but nevertheless not required at school)
- Pets (without prior arrangement)
- Large sums of money
- Valuable personal items including items belonging to other family members
- Medication (arranged through parents and Front Office)
- Drugs and alcohol
- Laptops/ipads/tablets – exceptions to this may occur after consultation with class teacher

PROTOCOL FOR PARENTS

Samaritan College values the partnership we share in the education of your child /children, as they develop towards taking their place in the adult world as responsible citizens. In support of the policies and procedures the College has in place, we expect parents to:

- Work in partnership with the College to ensure patterns of open communication are established and maintained
- Inform the College of any incident that requires the attention of staff
- Work collaboratively with the College in the best interests of the student
- Model respectful behaviours
- Work in partnership with the College to provide an environment whereby your child has every opportunity to reach their full potential
- Undertake to support the College policies by encouraging your child to follow the guidelines
- Encourage the development of personal safety and protective behaviours in your child
- Be aware of and support the College's policy and procedures regarding anti-bullying/harassment
- Work with your child's teacher and/or members of Leadership if the child is involved in any way in a bullying incident
- Encourage your child to report any incidents of bullying/harassment so the problem can be resolved in a timely way
- Work in a way which encourages reconciliation and ensures the dignity of each individual is preserved
- Support the College's retreats, camps and excursions policy
- Ensure your child's participation in camps and excursions should they be involved
- Support your child in the development of respectful relationships
- Have an opportunity to acknowledge and celebrate your child's success.

REPORTS & TEACHER INTERVIEWS

Reports are issued twice a year in Terms 2 and 4 in the Primary Campus. Parent Teacher Interviews occur towards the end of Terms 1 and 3 or at any time a teacher or parent chooses.

RESPECTFUL RELATIONSHIPS, RESPONSIBLE BEHAVIOUR

Samaritan College encourages a harmonious educational and work environment. Students have a responsibility to follow the expectations of the College.

These expectations are:

- Work and play safely and sensibly
- Respect yourself and each other
- Care for the campus environment
- Respect your learning and the learning of others.

The Students will:

- Develop an understanding of behaviour as a process involving personal choice
- Accept responsibility for their own behaviour
- Respect the dignity and the rights of others
- Accept that everyone has the right to feel safe and be safe in the College community
- Be able to acknowledge and celebrate success.

SACRAMENTAL PROGRAM

Catholic families who have children wanting to celebrate the Sacraments are able to enrol in Sacramental programs that are run cooperatively between the parish and the school.

Year 3 students are able to celebrate the Sacrament of Penance.

Year 4 students are able to celebrate the Sacrament of Eucharist.

Year 7 students are able to celebrate the Sacrament of Confirmation

Children who wish to celebrate Sacraments in a year different to those indicated may be able to make other arrangements with the parish. Any families, children or adults, wishing to explore the Catholic Faith are invited to contact the parish office.

STUDENT BIKES/SCOOTERS

For reasons of safety students are asked to walk their bikes/scooters into the school yard and ensure that they lock their bikes in the racks securely. Students are advised that approved helmets are to be worn with all forms of transport, bikes and scooters, as is required by law.

STUDENT REPRESENTATIVE COUNCIL

This group of student leaders meets regularly throughout the year and is composed of elected members from the different classes. It is important in the College and does much to foster good relationships and generally build community within the College. Students are elected from each class at start of year and a new group of SRC is elected at start of Term 3.

SUN SMART POLICY

The Students will:

- Be responsible for following the 'no hat, no play/ participation' rule during all outdoor lessons and activities, including camps and excursions, as well as during lunch and recess breaks
- Stay in classrooms, on verandas and other shaded or designated areas during recess and lunch breaks during hot weather days
- Wear hats when outside during Terms 1, 3 and 4 and at other times during the year when the UV Rating is above 3. Students also wear hats at outside, all-day events i.e. Sports Day, regardless of the UV rating
- Be encouraged to apply 30+SPF broad spectrum sunscreen when exposed to the sun
- Be encouraged to wear sunglasses approved by the Cancer Council
- Be expected to observe campus specific rules and procedures relating to the sun protection policy.

WORKBOOKS

Children's workbooks are a means of continuous assessment and a vital learning log. Students are to have their books neatly covered and labelled. Pages should be maintained with headings and dates and ruled according to the specific subject requirements.