



First Aid and Health Care Management Policy

CONTEXT STATEMENT

Samaritan College supports the health and well-being of all students. An important part of this commitment is the recognition that parents/caregivers retain the primary responsibility for their child's health care. This includes responsibility for providing accurate, up-to-date, relevant information for the College staff regarding children's routine and emergency health care needs. Students who are ill and/or infectious should rest and recover at home until they are well enough to return to school.

UNDERLYING ASSUMPTIONS, PHILOSOPHY & RATIONALE

At Samaritan College we acknowledge:

- The College has a duty of care to students which includes the provision of basic first aid and health care management;
- The College is only able to provide basic first aid care as it does not have the facilities or skills to care for sick students;
- Accurate and up-to-date medical information and health management plans need to be in place for students who require assistance with their routine or emergency health and personal care needs;
- Children who are suffering from an infectious disease requiring medical attention are obliged to remain at home to recuperate for the prescribed period of time.

PURPOSES / AIMS

Through the application of this policy, Samaritan College will:

- Provide a recovery room at each campus to enable students to receive first aid treatment and to rest and recover following a minor injury;
- Call an ambulance if warranted, without or before obtaining parent/caregiver consent;
- Inform parents/caregivers or emergency contacts of illness and/or accident as required;
- Provide 'Information Sheets' regarding the use of medication;
- Provide 'Information Sheets' regarding other health related activities e.g. use of nuts;
- Provide basic first aid equipment and materials to administer basic/emergency first aid.

GUIDELINES & PROCEDURE

In support of this policy Samaritan College will:

- Support students to learn about and develop responsibility for their own health, safety and well-being including personal care needs;
- Ensure all staff members have a current Basic Emergency Life Support Certificate (BELS);
- Ensure that a staff member with Senior First Aid is at each campus throughout the normal school hours;
- Provide additional training for those members of staff who wish to qualify as Senior First Aid Officers;
- Provide sick-room facilities at each campus to treat ill-disposed students;
- Where necessary, an ambulance will be called to transfer students to hospital to seek appropriate treatment;
- Support the health and well-being of all students.

The Co-Principals will:

- Ensure Basic Emergency Life Support (BELS) training is provided as required for all staff;
- Provide access to Senior First Aid Certificate training for staff wishing to undertake this training;
- Ensure provision of first aid materials;

- Ensure health management plans are in place for students who require assistance with their routine or emergency health and personal care needs;
- Ensure appropriate medical support is provided if needed;
- Provide access to appropriate training for staff involved in administering medication and/or attending to the personal health care needs of students who require this assistance;
- Maintain register of students with potentially life threatening conditions at each campus (eg Anaphylaxis, Diabetes) with treatment and response requirements for staff.

The Staff will:

- Administer basic/emergency first aid or call an ambulance if needed and arrange to inform parents/caregivers or emergency contacts, as required;
- Undertake appropriate training to administer medication and/or assisting students with personal health care needs;
- Accompany a student in an ambulance when required to do so;
- Manage register of students with potentially life threatening conditions at each campus;
- Maintain awareness of students with potentially life threatening conditions at their campus;
- Have an awareness of student health plans and manage required medications at off campus events.

The Students will:

- Cooperate with staff who administer and assist them with their medical and personal health care needs;
- Immediately alert staff to a potential medical or personal health care need and/or seek immediate assistance as required;
- Develop the ability when appropriate to self-administer medication.

The Parents/Caregivers will:

- Keep a child who is ill at home to rest and recover and for the prescribed period of exclusion if they have an infectious disease;
- Arrange to collect their child if they are unwell and unable to continue with their learning;
- Provide accurate and up-to-date, relevant information for the College regarding children’s routine and emergency health care needs;
- Provide the College with written information from their child’s doctor outlining specific care needs;
- Complete all the necessary and appropriate forms concerning the health needs of their child and return these forms to the College;
- Provide the College with the necessary medication (asthma puffers, insulin, etc) to administer to their child should this be required;
- Be responsible for the payment of ambulance costs, except as a direct result of an accident, for their child if the College has deemed transport to hospital by ambulance was warranted.

The College Board will:

- Support the provision of the necessary budget resources for first aid equipment and materials;
- Support the provision of the necessary budget resources for the training of staff in first aid;
- Participate in the development, implementation and review of this policy.

BASES OF DISCRETION

- The Co Principals and/or staff will call an ambulance in a medical emergency or in the case of an accident if they deem this necessary.

SUPPORTING DOCUMENTS

- [Samaritan College Vision Statement](#)
- Samaritan College Student Diary
- Samaritan College Newsletter and Website
- [Sun Protection Policy](#)
- [Healthy Eating Policy](#)
- [Drug and Alcohol Policy](#)
- Staff Information Sheets: Medications and Medical Incidents

ADMINISTRATION

This policy will be reviewed triennially by the College unless otherwise required.

Signed:

Co Principal

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Co Principal

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Chair of College Board

Date:

Ratified and Implemented

Review Date: June 2019