



Student Driver Policy

CONTEXT STATEMENT

It is recognised many senior students may wish/choose to travel to and from school in their own vehicles and they should view this as a privilege and not a right. Samaritan College is aware of the need for other students to travel in these vehicles from time to time. Through this policy, Samaritan College, Saint John's Campus, will endeavour to ensure the safety and responsibility of student drivers and their authorised passengers.

UNDERLYING ASSUMPTIONS, PHILOSOPHY & RATIONALE

Samaritan College acknowledges that at Saint John's Campus:

- Students may need to drive to and from school and school activities within Whyalla;
- At times, student drivers may need to transport other students to and from school;
- There exists a duty of care for the safety and well being of student drivers and passengers;
- Both cars and motor bikes are considered vehicles;
- Students cannot transport other students to and from school activities;
- The use of student vehicles on excursions/activities is allowed if all other viable alternatives are not available or viable;
- Safety of both driver and any passengers is the highest priority.

PURPOSES/AIMS

Through the implementation of this policy Samaritan College will:

- Impress upon students that driving a vehicle to and from school is a privilege and not a right;
- Educate student drivers of their responsibilities;
- Seek parental permission regarding the student use of vehicles;
- Monitor and keep records of student drivers and their authorised passengers.

GUIDELINES & PROCEDURES

The Co-Principals will:

- Obtain from parents/caregivers the names of student drivers and permissions from parents/caregivers of any authorised passengers in their student driver's vehicle;
- Designate authorised parking areas for student vehicles;
- Advise parents/caregivers that the school takes no responsibility for damage to any student vehicles parked on or adjacent to College premises;
- Ensure that driver's licences are sighted for authenticity;
- Invoke standard internal disciplinary procedures if breaches of this policy occur.

The Staff will:

- Monitor the use of student vehicles and passengers travelling in those vehicles;
- Make transport arrangements for excursions which minimises student vehicle use;
- Report any concerns, or breaches of this policy to the Campus Leader/Co Principals.

The Students will:

- Obtain written permission of the Co-Principal/Campus Leader and parents/caregivers prior to commencing driving to school;
- Provide their driver’s licence, vehicle registration number and type of vehicle to the College for authenticity;
- Ensure their vehicle is roadworthy and registered;
- Park in the designated areas at Saint John’s Campus as directed by the College;
- Not allow unauthorised passengers to travel in their vehicles to and from school
- Never transport other students if the driver is the holder of a Learner’s Permit, regardless of whether a licensed driver is in the vehicle;
- Never transport students to and from school activities;
- Never have students as pillion passengers when riding a motor bike to and from school;
- Not use their vehicles as a place for recreation or leisure;
- Follow sign-out procedures before leaving school grounds in student vehicles during school hours;
- Drive in a responsible and lawful manner at all times, and ensure that authorised passengers travelling in the vehicle use the appropriate restraining devices;
- Be conscious of being identified as a Samaritan College student whilst driving and therefore act appropriately at all times;
- Give consideration at all times to neighbouring residents of the College, and adhere to all road traffic rules;
- Advise the College of any change of vehicle and any related circumstances throughout the year.

The Parents/Caregivers will:

- Undertake to support the College policy by ensuring their student driver is complying with the policy and associated rules and procedures;
- Provide written consent where student vehicles are to be used to transport students to school and school activities;
- Ensure their child’s vehicle is roadworthy and registered
- Seek permission from the Co-Principal/Campus Leader of any alternative arrangement that needs to be considered to meet individual/particular circumstances.

The College Board will:

- Participate in the development, implementation and review of this policy.

SUPPORTING DOCUMENTS

- [Student Driver Permit form](#)
- [Student Drivers adding passengers form](#)
- Student Diary
- Staff Information sheets *Procedures and Rules*
- [Catholic Education Office, Personnel Circular No. 2003-10](#)
- [CESA Duty of Care Procedures \(2015\)](#)

ADMINISTRATION

This policy will be reviewed triennially by the College unless otherwise required.

Signed: **Co Principal**
 **Co Principal**
 **Chair of College Board**

Date: Ratified and Implemented

Review Date: May 2019