The Samaritan College community welcomes the enrolment of students from Reception to Year 12 from families who are seeking excellence in education within a Catholic school.

Samaritan College offers a Catholic education to all who are willing to support the ethos of a Catholic school and seek an education according to the conditions contained within this document. In offering enrolment Samaritan College undertakes to provide opportunities for the family to enter into a partnership focussed on providing a safe environment in which children can learn and develop spiritually, socially, emotionally, physically and intellectually within the Catholic faith.

Enrolment Partnership - Responsibilities

Samaritan College undertakes to support parents/caregivers in passing on Christian beliefs and practices based on the Catholic tradition. Offering a curriculum firmly grounded in the Catholic faith Samaritan College aims to provide an excellent, comprehensive education which encourages students to develop skills, acquire knowledge, and actively participate in and contribute to their local community and wider society.

Parents/caregivers are expected to commit to the Catholic ethos, tradition and aims as stated in the Samaritan College Vision Statement, in particular contributing to the development of a faith community and support of others, maintaining and developing its ethos, educational offerings, financial viability, uniform standards, pastoral programs and student behaviour.

Samaritan College seeks a partnership honouring the ongoing role of parents/caregivers as the primary educators of their children while families respect and support the professional integrity and expertise of staff.

Accepting an Offer of Enrolment obliges parents/caregivers to make a commitment to Samaritan College as well as accepting the responsibility of meeting school fees and levies unless a prior arrangement is made with the Co Principals. No family will be refused enrolment because of their inability to pay scheduled fees.
ENROLMENT CRITERIA SAMARITAN COLLEGE R-12

The criteria in the order prescribed below, will guide the Co Principals in developing a priority for enrolment when demand for positions exceeds enrolment places available. The date of lodging an Enrolment Application will also be used as a guide in determining an offer of enrolment place.

1. Catholic children whose parents/caregivers live in the Catholic Parish of Whyalla and whose parents/caregivers have a commitment to the parish and the practice of their faith.

2. Children who have a sibling currently enrolled at Samaritan College.

3. Children of Old Scholars, including the former Our Lady Help of Christians School, Saint John’s College and St. Teresa’s School.

4. Children who are transferring from another Catholic school.

5. Catholic children, whose parents/caregivers do not practise their faith, but indicate a willingness to renew their interest and wish to educate their children in the Catholic faith.

6. Non-Catholic children whose parents/caregivers have a commitment to their own faith, and are open to their child’s faith development in a Catholic school environment.

BASES OF ENROLMENT DISCRETION

- The Co Principals of Samaritan College reserve the right of discretion in accepting any enrolment which includes determining the campus at which the student is located in the primary years;

- Suitability of placement for children with special needs is to be determined in consultation with the CESA Special Education consultant, prior to an offer of an enrolment place being made;

- In special circumstances, the Co Principals will consider an application for early entry in consultation with the family the pre-school director and on the basis of access to various assessments, reports and other relevant information.
**Additional Enrolment Criteria for Students Commencing in Reception**

Samaritan College accepts children enrolling at Reception at the beginning of each term according to the age criteria.

To assist the enrolment procedure parents/caregivers are required to lodge enrolment forms by the first week of June in the year prior to the year in which the child is to commence in Reception.

The child’s readiness to begin school will be taken into account when determining a starting date. This will be undertaken in consultation with the parents/caregivers, the child’s pre school and the Co Principals. It should be noted that the age of compulsion for attending school is six years of age.

**INTAKES**

**Reception Intake - Term 1**

Children will be eligible to commence in Reception at the beginning of the year if they turn 5 years of age on or before the 28\(^{th}\) (29\(^{th}\)) February in that year and will normally spend twelve terms in junior primary – that is, in Reception to Year 2.

**Reception Intake Term 2**

Children will be eligible to commence in Reception at the beginning of Term 2 if they turn 5 years of age on or before the 31\(^{st}\) May in that year and will normally spend eleven terms in R-2.

**Reception Intake Term Three**

Children will be eligible to commence in Reception in Term 3 if they turn 5 years of age on or before the 31\(^{st}\) August in that year.

Students who commence in Term 3 will normally spend six terms in Reception. Some students may be ready to progress to Year 1. The class teacher and Campus Leader will decide, after consulting parents/caregivers, how many terms (up to fourteen) the student will spend in R-2.
Reception Intake Term Four

Children will be eligible to commence in Reception in Term 4 if they turn 5 years of age on or before the 31st October in that year and will normally spend thirteen terms in R-2.

Intake at Other Primary Year Levels

Intake at other year levels will depend on availability of places which will be offered first to those on the waiting list in priority order according to the enrolment criteria.

Enrolment Years 8 – 12

For students who commence their secondary education at Samaritan College the enrolment criteria (in the order prescribed above), will guide the Co Principals in developing a priority when the demand for positions exceeds the number of enrolment places available. The date of lodging an Enrolment Application will also be used as a guide in the priority of enrolment.

The balance and specific needs of Samaritan College and families may also be considered in making a decision regarding the acceptance of enrolment applications.

Year Eight Intake

To assist with the Year 8 enrolment process, applications should be lodged by the first week in June, the year prior to the year in which the student commences Year 8.

Students attending Our Lady Help of Christians and St Teresa’s Campuses have a right to continue their secondary education at Samaritan College.

Parents/caregivers are, however, required to complete a Student Transition Form to confirm their intention to continue their child’s enrolment at Samaritan College in Year 8. Failure to lodge a Student Transition Form by the end of the first week in June may result in a place for your child no longer being available at Samaritan College’s secondary campus due to the demand for enrolments from other schools.

It is necessary to complete an Application for Enrolment form and to undergo the full enrolment process for those students commencing secondary education at Samaritan College from other schools.
**Intake at Other Secondary Year Levels**

Intake at other year levels will depend on availability of places at Samaritan College and these will be offered first to those on the waiting list in priority order according to the enrolment criteria.

**Enrolment of Children with Special Needs**

Samaritan College will follow the processes for enrolling children with special needs (Physical, Medical, Emotional, Intellectual, Visual, Hearing) identified in *The New Enrolment and Support Procedures Guidelines (2001)*. In accepting the enrolment it is crucial the College and the family understand and accept responsibility for the various needs of the child and the capacity of the College to meet these needs.

**Enrolment of Gifted and Talented Students – Early Enrolment**

Samaritan College will follow the policy *The Education of Gifted and Talented Students* South Australian Commission for Catholic Schools. Samaritan College acknowledges that there are some students who would benefit from early entry into school (i.e. prior to normal entry birth dates). It is important both parents/caregivers of a gifted student and the College understand the needs of the student and that consultation is carried out with other professionals including the Pre-school Director.

**SUPPORTING DOCUMENTS**

- *Enrolment Policy 2005*, South Australian Commission for Catholic Schools
- *The New Enrolment & Support Procedures Guidelines 2001; SACCS.*

**ADMINISTRATION**

This policy will be reviewed triennially unless otherwise required.

Signed: ................................................. Co Principal

..................................................... Co Principal

..................................................... Chair of Interim Board

Date: ................................................. Ratified and Implemented

Review Date: Term ........ 20......

Samaritan College: Enrolment Policy – Board Approved, June 2008