



## APPLICATION FOR ENROLMENT

**STUDENT NAME:** \_\_\_\_\_  
Family Name Given Name

**FOR COMMENCEMENT IN TERM:** \_\_\_\_\_ 20 \_\_\_\_\_

**YEAR LEVEL:** \_\_\_\_\_

Please return completed application to:  
The Registrar  
Samaritan College  
70 Gowrie Avenue  
PO Box 351, Whyalla, South Australia, 5600  
Telephone: (08) 8645 8568  
Facsimile: (08) 8645 8186  
Email: [info@samaritan.catholic.edu.au](mailto:info@samaritan.catholic.edu.au)  
Website: [www.samaritan.catholic.edu.au](http://www.samaritan.catholic.edu.au)

Please note that this enrolment application is an application only and does not guarantee that a place will be offered to your child.

<b>FAMILY DETAIL</b>	<b>Mother/Parent1/Guardian1</b>	<b>Father/Parent2/Guardian 2</b>
Title	Mr Mrs Ms Miss Dr (Please circle)	Mr Mrs Ms Miss Dr (Please circle)
Family Name		
Given Name		
Date of Birth		
Employer		
Occupation		
If not employed, do you receive a government benefit? YES NO (Circle one)		
Telephone Numbers	Home	
	Work	
	Mobile	
Email		
Residential Address		
Postal Address		
Cultural background		
Religion		
Living with child	YES, full-time <input type="checkbox"/> YES, part-time <input type="checkbox"/> NO <input type="checkbox"/>	YES, full-time <input type="checkbox"/> YES, part-time <input type="checkbox"/> NO <input type="checkbox"/>
Family Court or other relevant Court Order YES NO (Circle one) (if YES, you must provide a copy of that order to the school)		
Country of Birth		
<b>Please fill in the section below if born in a country other than Australia</b>		
Date of arrival in Australia		
Residential status	Permanent <input type="checkbox"/>	Permanent <input type="checkbox"/>
	Temporary <input type="checkbox"/> length of stay:	Temporary <input type="checkbox"/> length of stay:
	Citizenship number:	Citizenship number:
Visa	Visa Type:	Visa Type:
	Visa Number:	Visa Number:
	Date granted:	Date granted:

## STUDENT DETAIL

Family Name		Given Name/s					
Male/Female (circle)	Birth date: / /	Beginning Date: Year		Term		Year Level	

Address.....  
 ..... Postcode .....

Is the student of Aboriginal or Torres Strait Islander Origin?

No .....       Yes, Aboriginal.....   
 Yes, Torres Strait Islander .....       Yes, Both Aboriginal and Torres Strait Islander .....

## VISA INFORMATION (if applicable)

Visa Type:	Visa Number:	Date granted:
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## CITIZENSHIP NUMBER (if applicable):

Does the student speak a language other than English at home?

*(If more than one language, indicate the one that is spoken most often).*

No	English Only .....	<input type="checkbox"/>	Yes	Polish .....	<input type="checkbox"/>
Yes	Italian .....	<input type="checkbox"/>	Yes	Tagalog (Filipino) .....	<input type="checkbox"/>
Yes	Greek .....	<input type="checkbox"/>	Yes	Arabic (incl. Lebanese) .....	<input type="checkbox"/>
Yes	Vietnamese .....	<input type="checkbox"/>	Yes	Serbian .....	<input type="checkbox"/>
Yes	Cantonese .....	<input type="checkbox"/>	Yes	German .....	<input type="checkbox"/>
Yes	Dinka .....	<input type="checkbox"/>	Yes	Dari .....	<input type="checkbox"/>
Yes	Persian .....	<input type="checkbox"/>	Yes	Other - please specify.....	<input type="checkbox"/>

Country of Birth	Australia	<input type="checkbox"/>	United Kingdom	<input type="checkbox"/>
	New Zealand	<input type="checkbox"/>	South Africa	<input type="checkbox"/>
	Philippines	<input type="checkbox"/>	Vietnam	<input type="checkbox"/>
	United States of America	<input type="checkbox"/>	Bosnia and Herzegovina	<input type="checkbox"/>
	Thailand	<input type="checkbox"/>	China	<input type="checkbox"/>
	Other – please specify			

First enrolled in a school in Australia: / /	Religion
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Present Parish of worship
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Sacraments	Parish	Date	Sacraments	Parish	Date
Baptism			Reconciliation		
Confirmation			Eucharist		

Most recent Schools and Pre-schools (include Kindergarten up to present time)				
1		From	/ /	to / /
2		From	/ /	to / /
3		From	/ /	to / /
4		From	/ /	to / /
5		From	/ /	to / /
OTHER CHILDREN IN THE FAMILY (including under 5)	M / F	D of B	School attending (if applicable)	Yr level
<b>ADDITIONAL NEEDS AND CONSIDERATIONS FOR STUDENTS</b> (The following questions are to assist us in facilitating the smooth transition of students into the school setting.)				
(a)	Does your child have any special achievements, talents?			YES / NO
(b)	Does your child have any learning needs?			YES / NO
(c)	Has your child attended any specialised agencies, special schools, units or centres?			YES / NO
(d)	Has your child been assessed by a specialist service (such as speech pathologist, occupational therapist, psychiatrist, psychologist, audiologist, optometrist or other specialist clinic or service)?			YES / NO
(d)	Does your child have any special needs or considerations? (Disabilities, impediments, allergies, restrictions on physical activity)			YES / NO
(e)	Does your child require any special provisions to be made by the school (eg medication, disabled access etc)			YES / NO
(f)	Does your child have any infectious diseases?			YES / NO
(g)	Has your child ever been suspended from school, expelled or refused admission to another school?			YES / NO
(h)	Is there any other information that the college should be aware of in order to meet your child's educational needs?			YES / NO
<b><i>If YES to any of the above questions, please give details, using attachments if necessary.</i></b>				
We consent to the college obtaining information about our child, where necessary, from previous schools or agencies/professionals.				
<b>OTHER INFORMATION</b>				
Do you have any outstanding school fees with another school?				YES / NO
<b>Please bring a copy of the following documents (if applicable) to your interview</b>				
<input type="checkbox"/>	A copy of the birth certificate (or extract) (or current passport) [COMPULSORY]			
<input type="checkbox"/>	Any Court order or related information regarding custody of child (if applicable)			
<input type="checkbox"/>	Documentation relating to special needs (any reports, action plans, assessments, etc)			
<input type="checkbox"/>	Latest school report and/or reference from previous schools			
<input type="checkbox"/>	Copies of any national tests results (eg NAPLAN) where available			
<input type="checkbox"/>	Baptismal certificate			
<input type="checkbox"/>	Letter of support/reference from your Parish Priest / Minister of Religion			
<input type="checkbox"/>	Visa or Citizenship Certificate [COMPULSORY if applicable]			

## PRIVACY INFORMATION

1. Samaritan College collects personal information, including sensitive information about students and parents or guardians before and during the course of a student's enrolment at the college. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable the college to provide schooling to the pupil and to enable them to take part in all the activities of the college.
2. Some of the information we collect is to satisfy Samaritan College's legal obligations, particularly to enable the college to discharge its duty of care.
3. Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts, and Public Health and Child Protection laws.
4. Health Information about students is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We may ask you to provide medical reports about students from time to time.
5. Samaritan College from time to time discloses personal and sensitive information to others for administrative and educational purposes, including to facilitate the transfer of a pupil to another school. This includes to other schools, government departments, Catholic Education Office, the South Australian Commission for Catholic Schools, the college's local diocese and the parish, Schools within other Dioceses, medical practitioners and people providing services to the college including specialist visiting teachers, sports coaches, volunteers and counsellors.
6. Personal information collected from students is regularly disclosed to their parents or guardians.
7. In situations where parents are separated, it is the policy of the college to release school reports to the mother and father of the student upon request. It is also our policy to allow both mother and father to attend parent/teacher interviews upon request. However, the college will abide by any court orders which prevent the release of such information.
8. Samaritan College may store personal information in the 'cloud' which may mean that it resides on servers which are situated outside Australia.
9. In the event of default of payment of fees, Samaritan College may refer the default to a debt collection agency. If this occurs, personal information will be disclosed to the agency and you will be responsible for the collection costs.
10. Samaritan College's Privacy Policy sets out how parents or students may seek access to personal information collected about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the pupil, or where students have provided information in confidence.
11. The college's Privacy Policy also sets out how you may complain about a breach of privacy and how Samaritan College will deal with such a complaint.
12. As you may know Samaritan College from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may be disclosed to organisations that assist in the college's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
13. On occasions information such as academic and sporting achievements, student activities and similar news is published in college newsletters and magazines and on our website. Photographs of student activities such as sporting events, school camps and school excursions may be taken for publication in college newsletters and magazines and on our website. The college will obtain separate permissions from the students' parent or guardian prior to publication. We may include students' and students' parents' contact details in a class list and college directory for internal use only.
14. If you provide Samaritan College with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the college and why, that they can access that information if they wish and that the college does not usually disclose the information to third parties.

I/we consent to my/our personal details (contact name, telephone number, address) being disclosed to Parents and Friends for school fundraising YES / NO

I/we consent to my/our personal details (contact name, telephone number, address) being disclosed for pastoral support and Thanksgiving campaigns to the Parish in which I/we reside YES / NO

Please state your reasons for choosing Samaritan College for your child's education.

I declare that all of the information provided in this application is, to the best of my knowledge, true and accurate.

(Both parents/guardians to sign if possible) Signature \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE NOTE:** In due course applicants will be contacted regarding their application for enrolment. If applicants accept an offer of enrolment, the terms and conditions detailed in this Application for Enrolment are incorporated in the Enrolment Contract.

**OFFICE USE ONLY**

Date Received / /	Acknowledgement Sent / /
Interviewed / /	Offer Sent / /
Offer Accepted / /	Notice of Acceptance Sent / /

**PARENT/GUARDIAN DECLARATION**

15. In applying to enrol my child at Samaritan College I/we accept that s/he will be educated in the Catholic faith within a Christian educational environment.
16. I/we accept that support of Samaritan College staff and cooperation concerning school activities is essential.
17. I/we accept that we will abide by Samaritan College's policies as amended from time to time.
18. I/we accept that participation in camps/excursions/retreats and internal school events is compulsory and an expectation of enrolment.
19. I/we accept that Samaritan College reserves the right to suspend or expel a student for serious or continued breaches of school rules, regulations and/or policies, including conduct which brings into disrepute the good name and reputation of the college.
20. I/we accept the standards Samaritan College sets regarding grooming, uniform and personal presentation.
21. I/we accept responsibility for the payment of tuition fees and other costs associated with the recovery of unpaid charges and/or the education of my/our child as determined and amended from time to time by Samaritan College (except where exemptions/remissions have been sought and granted).
22. I/we give consent for Samaritan College to contact any other Catholic school which my child has previously attended for the purpose of ascertaining my/our fee paying record.
23. I/we accept that Samaritan College does not accept liability for damage or loss of any personal possessions of students and that insurance for my child's personal possessions is my responsibility.

In signing this enrolment agreement, I acknowledge my responsibility and commitment to meeting the annual fee expectations of Samaritan College in accordance with the Fee Policy.

I acknowledge and accept all of the above terms and conditions (clauses 1-23)

Mother/Guardian (signature) \_\_\_\_\_ Date: \_\_\_\_\_

Father/Guardian (signature) \_\_\_\_\_ Date: \_\_\_\_\_

**Information included in the following section, if your application is successful, IS required by the Australian Government as part of the college's statistical reporting requirements. Samaritan College does not use this information for any other purpose.**

**Occupation**

*(Please select the appropriate parental occupation group from the attached list and place the group number in the box.)*

- *If the person is not current in **paid** work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation*
- *If the person has not been in **paid** work in the last 12 months, enter '8' in the box.*

What is the occupation group of the mother/parent1/guardian1?

What is the occupation group of the father/parent2/guardian2?

**Language Other than English**

Does the mother/parent1/guardian1 speak a language other than English at home?

*(If more than one language, indicate the one that is spoken most often).*

- |     |                    |                          |     |                               |                          |
|-----|--------------------|--------------------------|-----|-------------------------------|--------------------------|
| No  | English Only ..... | <input type="checkbox"/> | Yes | Polish .....                  | <input type="checkbox"/> |
| Yes | Italian .....      | <input type="checkbox"/> | Yes | Tagalog (Filipino) .....      | <input type="checkbox"/> |
| Yes | Greek .....        | <input type="checkbox"/> | Yes | Arabic (incl. Lebanese) ..... | <input type="checkbox"/> |
| Yes | Vietnamese .....   | <input type="checkbox"/> | Yes | Serbian .....                 | <input type="checkbox"/> |
| Yes | Cantonese .....    | <input type="checkbox"/> | Yes | German .....                  | <input type="checkbox"/> |
| Yes | Dinka .....        | <input type="checkbox"/> | Yes | Dari .....                    | <input type="checkbox"/> |
| Yes | Persian .....      |                          | Yes | Other - please specify.....   |                          |

Does the father/parent2/guardian2 speak a language other than English at home?

*(If more than one language, indicate the one that is spoken most often).*

- |     |                    |                          |     |                               |                          |
|-----|--------------------|--------------------------|-----|-------------------------------|--------------------------|
| No  | English Only ..... | <input type="checkbox"/> | Yes | Polish .....                  | <input type="checkbox"/> |
| Yes | Italian .....      | <input type="checkbox"/> | Yes | Tagalog (Filipino) .....      | <input type="checkbox"/> |
| Yes | Greek .....        | <input type="checkbox"/> | Yes | Arabic (incl. Lebanese) ..... | <input type="checkbox"/> |
| Yes | Vietnamese .....   | <input type="checkbox"/> | Yes | Serbian .....                 | <input type="checkbox"/> |
| Yes | Cantonese .....    | <input type="checkbox"/> | Yes | German .....                  | <input type="checkbox"/> |
| Yes | Dinka .....        | <input type="checkbox"/> | Yes | Dari .....                    | <input type="checkbox"/> |
| Yes | Persian .....      |                          | Yes | Other - please specify.....   |                          |

**Parental school education**

What is the highest year of primary or secondary school the mother/parent1/guardian1 has completed?

*(For persons who have never attended school, mark 'Year 9 or equivalent or below'.)*

Mark one box only

- |                                     |                          |
|-------------------------------------|--------------------------|
| Year 12 or equivalent .....         | <input type="checkbox"/> |
| Year 11 or equivalent .....         | <input type="checkbox"/> |
| Year 10 or equivalent .....         | <input type="checkbox"/> |
| Year 9 or equivalent or below ..... | <input type="checkbox"/> |

**Parental school education (continued)**

What is the highest year of primary or secondary school the father/parent2/guardian2 has completed?  
(For persons who have never attended school, mark 'Year 9 or equivalent or below'.)

Mark one box only

- Year 12 or equivalent .....
- Year 11 or equivalent .....
- Year 10 or equivalent .....
- Year 9 or equivalent or below .....

**Parental non-school education**

What is the level of the **highest** qualification the mother/parent1/guardian1 has completed?

Mark one box only

- Bachelor degree or above .....
- Advanced diploma/Diploma .....
- Certificate I to IV (including trade certificate) .....
- No non-school qualification .....

What is the level of the **highest** qualification the father/parent2/guardian2 has completed?

Mark one box only

- Bachelor degree or above .....
- Advanced diploma/Diploma .....
- Certificate I to IV (including trade certificate) .....
- No non-school qualification .....

**GLOSSARY**

**Bachelor degree**

Includes Postgraduate Degree, Masters Degree, Graduate Diploma, Graduate Certificate, Bachelor Degree (with Honours) and Bachelor Degree.

**Certificate I to IV**

Includes Certificate I, Certificate II, Certificate III, Certificate IV, Trade Certificate, Advanced (including trade certificate), Certificate, Apprenticeship Certificate, Traineeship Certificate.

**Diploma/Advanced diploma**

Includes Advanced Diploma, Associate Degree and Diploma.

**Thank you for completing this section. This is a data collection expectation of the Australian Government that all schools are required to provide.**



# List of Parental Occupation Groups

## **Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals**

**Senior executive/manager/department head** in industry, commerce, media or other large organisation.  
**Public service manager** (Section head or above), regional director, health/education/police/fire services administrator  
**Other administrator** [school principal, faculty head/dean, library/museum/gallery director, research facility director]  
**Defence Forces** Commissioned Officer  
**Professionals** generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.  
**Health, Education, Law, Social Welfare, Engineering, Science, Computing** professional  
**Business** [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]  
**Air/sea transport** [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]

## **Group 2: Other business managers, arts/media/sportspersons and associate professionals**

**Owner/manager** of farm, construction, import/export, wholesale, manufacturing, transport, real estate business  
**Specialist manager** [finance/engineering/production/personnel/industrial relations/sales/marketing]  
**Financial services manager** [bank branch manager, finance/investment/insurance broker, credit/loans officer]  
**Retail sales/services manager** [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]  
**Arts/media/sports** [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]  
**Associate professionals** generally have diploma/technical qualifications and support managers and professionals.  
**Health, Education, Law, Social Welfare, Engineering, Science, Computing** technician/associate professional  
**Business/administration** [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]  
**Defence Forces** senior Non-Commissioned Officer

## **Group 3: Tradesmen/women, clerks and skilled office, sales and service staff**

**Tradesmen/women** generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.  
**Clerks** [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]  
**Skilled office, sales and service staff.**  
**Office** [secretary, personal assistant, desktop publishing operator, switchboard operator]  
**Sales** [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]  
**Service** [aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

## **Group 4: Machine operators, hospitality staff, assistants, labourers and related workers**

**Drivers, mobile plant, production/processing machinery and other machinery operators.**  
**Hospitality staff** [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper]  
**Office assistants, sales assistants and other assistants.**  
**Office** [typist, word processing/data entry/business machine operator, receptionist, office assistant]  
**Sales** [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]  
**Assistant/aide** [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]  
**Labourers and related workers**  
**Defence Forces** ranks below senior NCO not included above  
**Agriculture, horticulture, forestry, fishing, mining worker** [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]  
**Other worker** [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]